

Withholding Tax on Contractor & Service Payments

Training Course

OGI-1121 · 5 days · 15 CPD hours · English

Overview

Withholding Tax is a critical component of contractor, supplier and service payment management across the oil and gas sector, where cross-border transactions, specialised technical services, royalties, financing arrangements and international contracting structures create complex tax obligations. The Withholding Tax on Contractor & Service Payments Training Course from [Institute For Oil & Gas Training](#) develops the practical capability required to identify, calculate, document and manage withholding obligations across the petroleum value chain.

Oil and gas companies routinely engage drilling contractors, engineering firms, construction companies, technical specialists, consultants, equipment providers, project management organisations and international service companies. Payments to these parties often involve different tax treatments depending on the nature of the service, location of activities, residence of the recipient, applicable domestic legislation, tax treaties and the existence of a permanent establishment. Effective Withholding Tax management therefore requires more than applying a statutory percentage to an invoice.

This course addresses the operational skills required to analyse withholding tax rates, classify payments correctly and establish appropriate treatment for payments to non-residents. It examines technical service fees, management fees, royalties and licence fees, interest withholding, contractor payments and other cross-border transactions that arise throughout exploration, development, production, transportation, processing and related petroleum activities.

Participants develop a structured approach to determining when withholding applies, identifying the relevant taxable payment, establishing the correct withholding tax rates and calculating the amount to deduct. The course also examines contractual provisions such as gross-up clauses, which directly affect the commercial value of contracts and the amount ultimately borne by the payer.

A significant focus is placed on permanent establishment risk because the tax treatment of a non-resident contractor frequently depends on whether its activities create a taxable presence in the host jurisdiction. Participants learn how contractual arrangements, personnel activities, project locations, duration of operations and service delivery structures affect the analysis.

The programme also addresses withholding tax certificates and credits, enabling finance and tax teams to establish appropriate documentation and support tax recovery or credit claims where applicable. Strong documentation is particularly important when dealing with international contractors and group entities because incomplete records create additional exposure during tax reviews and audits.

Institute For Oil & Gas Training presents the subject from a corporate petroleum perspective, connecting tax requirements with procurement, contracts, accounts payable, treasury, finance, legal and commercial decision making. Participants examine how tax obligations interact with contract negotiation, invoice processing, payment approvals and financial reporting.

The course also explores the relationship between domestic withholding regimes and international tax principles. Tax treaties frequently influence the treatment of cross-border payments, particularly where payments involve residents of jurisdictions with an applicable double taxation agreement. Understanding treaty provisions helps professionals distinguish domestic withholding requirements from treaty-based relief and identify the documentation needed to support an alternative treatment.

The programme is particularly relevant to organisations managing large contractor populations and international service arrangements. Effective withholding processes help establish consistency between tax requirements and payment controls, reduce avoidable errors and support stronger governance over contractor and service expenditure.

The course provides a practical framework for reviewing payment categories, assessing tax treatment, calculating deductions, documenting decisions and managing compliance responsibilities. It is designed for professionals who need to integrate tax requirements into the wider commercial and financial processes of an oil and gas organisation.

Objectives

- Explain the role of Withholding Tax within oil and gas contractor and service payment processes
- Identify transactions that require withholding analysis before payment
- Distinguish the tax treatment of payments to residents and payments to non-residents
- Analyse withholding tax rates applicable to different payment categories
- Classify technical service fees and assess the factors relevant to their tax treatment
- Evaluate management fees and identify the tax considerations associated with cross-border management services
- Analyse royalties and licence fees within petroleum contractual arrangements
- Explain the principles governing interest withholding on relevant financing payments
- Assess permanent establishment risk associated with non-resident contractors and service providers
- Understand how tax treaties interact with domestic withholding requirements
- Review the documentation required to support treaty relief where applicable
- Calculate withholding amounts using appropriate taxable bases and applicable rates
- Assess the commercial impact of gross-up clauses in contractor and service agreements

- Review payment processes to identify withholding control weaknesses
- Understand the purpose and use of withholding tax certificates and credits
- Improve coordination between tax, finance, procurement, contracts and accounts payable functions
- Establish stronger documentation practices for withholding decisions
- Support consistent treatment of recurring contractor and service payments
- Identify issues requiring specialist tax review before payment approval
- Strengthen the audit trail supporting withholding calculations and remittances
- Integrate withholding considerations into broader petroleum tax governance

Training methodology

Institute For Oil & Gas Training uses a practical corporate delivery approach designed around the actual payment, contracting and tax issues encountered by petroleum companies.

Industry-Based Case Studies

Participants work through oil and gas contracting scenarios involving drilling services, engineering contracts, consultancy arrangements, technical support, management services, licensing arrangements and international contractors. Each case focuses on the tax consequences of the payment structure and the controls required before settlement.

Payment Classification Exercises

Practical exercises require participants to classify different types of payments and determine the factors relevant to withholding. This develops a disciplined approach to distinguishing technical service fees, management fees, royalties, licence fees, interest and other payment categories.

Contract Review Simulations

Participants review contractual clauses that influence withholding obligations, including tax clauses, gross-up clauses, payment provisions and responsibility for tax deductions. The exercises connect tax analysis with commercial contract administration.

Cross-Border Scenarios

Real-world scenarios involving payments to non-residents are used to examine domestic rules, treaty considerations, recipient residence, documentation and permanent establishment risk. Participants develop a structured process for

escalating complex transactions for appropriate tax review.

Calculation and Reconciliation Exercises

Participants apply withholding tax rates to realistic payment scenarios, calculate deductions and review the relationship between gross amounts, tax withheld and net payments. Exercises also address reconciliation between payment records, tax returns and withholding tax certificates.

Group Problem Solving

Group exercises focus on situations where tax, procurement, contracts, finance and operations have different responsibilities. This reinforces cross-functional coordination and supports clearer ownership of withholding tax controls.

Scenario-Based Decision Making

Participants assess ambiguous payment structures and determine the information required before approving a payment. This encourages evidence-based tax analysis rather than reliance on assumptions or standard payment practices.

Organisational impact

Effective withholding tax management directly supports the financial and compliance framework of an oil and gas organisation. This course helps sponsoring companies strengthen the processes surrounding contractor and service payments while improving coordination between tax requirements and commercial operations.

Stronger Tax Compliance

Participants develop structured processes for identifying withholding obligations before payments are released. This supports more consistent compliance with applicable domestic tax requirements and reduces dependence on informal interpretation.

Better Contractor Payment Controls

Withholding analysis becomes integrated into invoice and payment workflows. Finance and accounts payable teams gain a clearer basis for determining when tax review is required and what documentation should accompany payment approval.

Improved Cross-Border Payment Management

International contractor relationships involve additional considerations relating to recipient residence, treaty provisions and permanent establishment risk. Improved internal capability supports more disciplined review of payments to non-residents.

Greater Contractual Awareness

Gross-up clauses can materially influence the economic value of a contract. Training strengthens the ability of finance, tax and contracts professionals to identify these provisions and understand their implications before contractual

commitments are finalised.

Reduced Processing Errors

Consistent payment classification and calculation procedures help reduce errors involving technical service fees, management fees, royalties, licence fees and interest withholding.

Stronger Documentation

Proper withholding tax certificates and supporting records provide important evidence of tax deductions and payments. Improved documentation strengthens internal controls and supports tax administration processes.

Better Tax Credit Management

Where applicable, withholding tax certificates can support the recognition or recovery of tax credits. Stronger certificate management helps organisations maintain the documentation required to support these positions.

Improved Tax and Commercial Coordination

The course promotes cooperation between tax, finance, procurement, legal, contracts and operations teams. This helps ensure tax considerations are incorporated into commercial processes rather than addressed only after an invoice is received.

Stronger Audit Readiness

A documented approach to payment classification, rate selection, calculation, approval and certificate management creates a clearer audit trail. This supports more effective responses to internal reviews and tax authority enquiries.

Better Contractor Risk Management

Permanent establishment risk and the structure of non-resident contractor activities require attention throughout the contracting lifecycle. Improved awareness enables organisations to identify transactions that require further technical assessment.

Personal impact

Participants gain practical capabilities that directly support their responsibilities within petroleum finance, taxation, contracting and payment functions.

Stronger Withholding Tax Knowledge

Participants develop a practical understanding of withholding mechanisms and the factors that determine treatment across different payment categories.

Improved Payment Analysis

Professionals learn to examine invoices and underlying contractual arrangements rather than treating payment descriptions as the sole basis for tax classification.

Better Contract Review Skills

Participants strengthen their ability to identify tax provisions within contractor and service agreements and understand how gross-up clauses influence payment economics.

Enhanced International Tax Awareness

The course develops understanding of payments to non-residents, tax treaty considerations and permanent establishment risk within oil and gas operations.

Stronger Documentation Skills

Participants learn how to organise withholding calculations, supporting evidence, certificates and tax records in a structured manner.

Improved Cross-Functional Communication

Finance and tax professionals develop greater awareness of procurement, contracts and operational considerations, enabling more effective communication with other business functions.

Greater Decision Support Capability

Participants become better equipped to identify withholding issues that require further tax analysis before payment approval or contract execution.

Who should attend

Tax Managers and Tax Specialists

Built for professionals responsible for petroleum tax compliance, withholding assessments, tax reviews and interactions with contractors.

Finance Managers and Financial Controllers

Relevant for finance leaders overseeing payment controls, accounting processes, tax deductions and financial governance.

Accounts Payable Professionals

Designed for personnel responsible for reviewing invoices, processing contractor payments and ensuring appropriate deductions before settlement.

Treasury Professionals

Relevant to treasury teams managing payment flows, cash settlements and international contractor payments where withholding affects the amount transferred.

Contracts and Commercial Managers

Useful for professionals negotiating or administering contractor agreements containing tax provisions and gross-up clauses.

Procurement Professionals

Supports procurement teams responsible for supplier onboarding, contractor engagement and commercial payment arrangements.

Legal and Contract Advisory Teams

Relevant for professionals reviewing contractual structures where tax obligations, non-resident services and permanent establishment considerations affect commercial terms.

Petroleum Accounting Professionals

Designed for accounting personnel supporting contractor payments, tax accounting, reconciliations and financial reporting.

Senior Finance and Tax Leaders

Suitable for senior managers and department heads responsible for tax governance, financial controls and cross-functional payment processes.

Course outline

Foundations of Withholding Tax in Oil and Gas

This module establishes the commercial and tax foundations of Withholding Tax within petroleum operations. It examines why withholding exists, how obligations arise and how organisations incorporate withholding requirements into contractor and service payment processes.

Contractor and Service Payments

This module focuses on contractor and service arrangements that form a major part of oil and gas expenditure. Participants examine technical service fees, management fees and other service payments while considering the factors that influence withholding treatment.

Royalties, Interest and Permanent Establishment Risk

This module addresses payment categories with significant international tax implications. It examines royalties and licence fees, interest withholding and permanent establishment risk associated with non-resident contractors and service providers.

Gross-Up Clauses and Tax Treaty Application

This module connects withholding obligations with commercial contracting. Participants examine gross-up clauses, treaty relief, recipient documentation and the financial consequences of different withholding outcomes.

Certificates, Credits and Withholding Tax Governance

This module focuses on the operational controls required after withholding has been calculated and applied. It examines certificates, tax credits, reconciliations, recordkeeping and governance processes that support effective management of withholding obligations.

Scheduled dates

Dates	Venue	Format	Fee
05 - 09 Oct 2026	Abu Dhabi, United Arab Emirates	In person	£3,900
05 - 09 Oct 2026	Abuja, Nigeria	In person	£3,900
05 - 09 Oct 2026	Accra, Ghana	In person	£3,900
05 - 09 Oct 2026	Addis Ababa, Ethiopia	In person	£3,900
05 - 09 Oct 2026	Al Ain, United Arab Emirates	In person	£3,900
05 - 09 Oct 2026	Al Khobar, Saudi Arabia	In person	£3,900
05 - 09 Oct 2026	Alberta, Canada	In person	£3,900
05 - 09 Oct 2026	AlUla, Saudi Arabia	In person	£3,900
05 - 09 Oct 2026	Amman, Jordan	In person	£3,900
05 - 09 Oct 2026	Amsterdam, Netherlands	In person	£3,900
05 - 09 Oct 2026	Athens, Greece	In person	£3,900
05 - 09 Oct 2026	Baku, Azerbaijan	In person	£3,900
05 - 09 Oct 2026	Barcelona, Spain	In person	£3,900
05 - 09 Oct 2026	Berlin, Germany	In person	£3,900
05 - 09 Oct 2026	Boston, United States	In person	£3,900
05 - 09 Oct 2026	Brussels, Belgium	In person	£3,900
05 - 09 Oct 2026	Budapest, Hungary	In person	£3,900
05 - 09 Oct 2026	Cairo, Egypt	In person	£3,900
05 - 09 Oct 2026	Cape Town, South Africa	In person	£3,900
05 - 09 Oct 2026	Casablanca, Morocco	In person	£3,900
05 - 09 Oct 2026	Dammam, Saudi Arabia	In person	£3,900
05 - 09 Oct 2026	Dhahran, Saudi Arabia	In person	£3,900
05 - 09 Oct 2026	Doha, Qatar	In person	£3,900

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05 - 09 Oct 2026	Dubai, United Arab Emirates	In person	£3,900
05 - 09 Oct 2026	Edinburgh, United Kingdom	In person	£3,900
05 - 09 Oct 2026	Edmonton, Canada	In person	£3,900
05 - 09 Oct 2026	Frankfurt, Germany	In person	£3,900
05 - 09 Oct 2026	Geneva, Switzerland	In person	£3,900
05 - 09 Oct 2026	Houston, United States	In person	£3,900
05 - 09 Oct 2026	Istanbul, Turkey	In person	£3,900
05 - 09 Oct 2026	Jakarta, Indonesia	In person	£3,900
05 - 09 Oct 2026	Jeddah, Saudi Arabia	In person	£3,900
05 - 09 Oct 2026	Jubail, Saudi Arabia	In person	£3,900
05 - 09 Oct 2026	Khamis Mushait, Saudi Arabia	In person	£3,900
05 - 09 Oct 2026	Kigali, Rwanda	In person	£3,900
05 - 09 Oct 2026	Kuala Lumpur, Malaysia	In person	£3,900
05 - 09 Oct 2026	Lisbon, Portugal	In person	£3,900
05 - 09 Oct 2026	Liverpool, United Kingdom	In person	£3,900
05 - 09 Oct 2026	London, United Kingdom	In person	£3,900
05 - 09 Oct 2026	Los Angeles, United States	In person	£3,900
05 - 09 Oct 2026	Luanda, Angola	In person	£3,900
05 - 09 Oct 2026	Madrid, Spain	In person	£3,900
05 - 09 Oct 2026	Manama, Bahrain	In person	£3,900
05 - 09 Oct 2026	Marbella, Spain	In person	£3,900
05 - 09 Oct 2026	Marrakech, Morocco	In person	£3,900
05 - 09 Oct 2026	Miami, United States	In person	£3,900
05 - 09 Oct 2026	Milan, Italy	In person	£3,900
05 - 09 Oct 2026	Munich, Germany	In person	£3,900
05 - 09 Oct 2026	Muscat, Oman	In person	£3,900

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05 - 09 Oct 2026	Nairobi, Kenya	In person	£3,900
05 - 09 Oct 2026	New York, United States	In person	£3,900
05 - 09 Oct 2026	Nice, France	In person	£3,900
05 - 09 Oct 2026	Oslo, Norway	In person	£3,900
05 - 09 Oct 2026	Paris, France	In person	£3,900
05 - 09 Oct 2026	Port Louis, Mauritius	In person	£3,900
05 - 09 Oct 2026	Prague, Czech Republic	In person	£3,900
05 - 09 Oct 2026	Pretoria, South Africa	In person	£3,900
05 - 09 Oct 2026	Riyadh, Saudi Arabia	In person	£3,900
05 - 09 Oct 2026	Rome, Italy	In person	£3,900
05 - 09 Oct 2026	Sarajevo, Bosnia and Herzegovina	In person	£3,900
05 - 09 Oct 2026	Sharm El Sheikh, Egypt	In person	£3,900
05 - 09 Oct 2026	Singapore	In person	£3,900
05 - 09 Oct 2026	Stockholm, Sweden	In person	£3,900
05 - 09 Oct 2026	Tokyo, Japan	In person	£3,900
05 - 09 Oct 2026	Toronto, Canada	In person	£3,900
05 - 09 Oct 2026	Tromso, Norway	In person	£3,900
05 - 09 Oct 2026	Vienna, Austria	In person	£3,900
05 - 09 Oct 2026	Zagreb, Croatia	In person	£3,900
05 - 09 Oct 2026	Zurich, Switzerland	In person	£3,900
05 - 09 Oct 2026	Nouakchott, Mauritania	In person	£3,900
05 - 09 Oct 2026	Online, Virtual	Online	£3,900
01 - 05 Feb 2027	Abu Dhabi, United Arab Emirates	In person	£3,900
01 - 05 Feb 2027	Abuja, Nigeria	In person	£3,900
01 - 05 Feb 2027	Accra, Ghana	In person	£3,900
01 - 05 Feb 2027	Addis Ababa, Ethiopia	In person	£3,900

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01 - 05 Feb 2027	Al Khobar, Saudi Arabia	In person	£3,900
01 - 05 Feb 2027	Alberta, Canada	In person	£3,900
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01 - 05 Feb 2027	Geneva, Switzerland	In person	£3,900
01 - 05 Feb 2027	Houston, United States	In person	£3,900
01 - 05 Feb 2027	Istanbul, Turkey	In person	£3,900

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01 - 05 Feb 2027	Jakarta, Indonesia	In person	£3,900
01 - 05 Feb 2027	Jeddah, Saudi Arabia	In person	£3,900
01 - 05 Feb 2027	Jubail, Saudi Arabia	In person	£3,900
01 - 05 Feb 2027	Khamis Mushait, Saudi Arabia	In person	£3,900
01 - 05 Feb 2027	Kigali, Rwanda	In person	£3,900
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04 - 08 Oct 2027	Cairo, Egypt	In person	£3,900

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04 - 08 Oct 2027	Casablanca, Morocco	In person	£3,900
04 - 08 Oct 2027	Dammam, Saudi Arabia	In person	£3,900
04 - 08 Oct 2027	Dhahran, Saudi Arabia	In person	£3,900
04 - 08 Oct 2027	Doha, Qatar	In person	£3,900
04 - 08 Oct 2027	Dubai, United Arab Emirates	In person	£3,900
04 - 08 Oct 2027	Edinburgh, United Kingdom	In person	£3,900
04 - 08 Oct 2027	Edmonton, Canada	In person	£3,900
04 - 08 Oct 2027	Frankfurt, Germany	In person	£3,900
04 - 08 Oct 2027	Geneva, Switzerland	In person	£3,900
04 - 08 Oct 2027	Houston, United States	In person	£3,900
04 - 08 Oct 2027	Istanbul, Turkey	In person	£3,900
04 - 08 Oct 2027	Jakarta, Indonesia	In person	£3,900
04 - 08 Oct 2027	Jeddah, Saudi Arabia	In person	£3,900
04 - 08 Oct 2027	Jubail, Saudi Arabia	In person	£3,900
04 - 08 Oct 2027	Khamis Mushait, Saudi Arabia	In person	£3,900
04 - 08 Oct 2027	Kigali, Rwanda	In person	£3,900
04 - 08 Oct 2027	Kuala Lumpur, Malaysia	In person	£3,900
04 - 08 Oct 2027	Lisbon, Portugal	In person	£3,900
04 - 08 Oct 2027	Liverpool, United Kingdom	In person	£3,900
04 - 08 Oct 2027	London, United Kingdom	In person	£3,900
04 - 08 Oct 2027	Los Angeles, United States	In person	£3,900
04 - 08 Oct 2027	Luanda, Angola	In person	£3,900
04 - 08 Oct 2027	Madrid, Spain	In person	£3,900
04 - 08 Oct 2027	Manama, Bahrain	In person	£3,900
04 - 08 Oct 2027	Marbella, Spain	In person	£3,900

Dates	Venue	Format	Fee
04 - 08 Oct 2027	Marrakech, Morocco	In person	£3,900
04 - 08 Oct 2027	Miami, United States	In person	£3,900
04 - 08 Oct 2027	Milan, Italy	In person	£3,900
04 - 08 Oct 2027	Munich, Germany	In person	£3,900
04 - 08 Oct 2027	Muscat, Oman	In person	£3,900
04 - 08 Oct 2027	Nairobi, Kenya	In person	£3,900
04 - 08 Oct 2027	New York, United States	In person	£3,900
04 - 08 Oct 2027	Nice, France	In person	£3,900
04 - 08 Oct 2027	Oslo, Norway	In person	£3,900
04 - 08 Oct 2027	Paris, France	In person	£3,900
04 - 08 Oct 2027	Port Louis, Mauritius	In person	£3,900
04 - 08 Oct 2027	Prague, Czech Republic	In person	£3,900
04 - 08 Oct 2027	Pretoria, South Africa	In person	£3,900
04 - 08 Oct 2027	Riyadh, Saudi Arabia	In person	£3,900
04 - 08 Oct 2027	Rome, Italy	In person	£3,900
04 - 08 Oct 2027	Sarajevo, Bosnia and Herzegovina	In person	£3,900
04 - 08 Oct 2027	Sharm El Sheikh, Egypt	In person	£3,900
04 - 08 Oct 2027	Singapore	In person	£3,900
04 - 08 Oct 2027	Stockholm, Sweden	In person	£3,900
04 - 08 Oct 2027	Tokyo, Japan	In person	£3,900
04 - 08 Oct 2027	Toronto, Canada	In person	£3,900
04 - 08 Oct 2027	Tromso, Norway	In person	£3,900
04 - 08 Oct 2027	Vienna, Austria	In person	£3,900
04 - 08 Oct 2027	Zagreb, Croatia	In person	£3,900
04 - 08 Oct 2027	Zurich, Switzerland	In person	£3,900
04 - 08 Oct 2027	Nouakchott, Mauritania	In person	£3,900

Dates	Venue	Format	Fee
04 - 08 Oct 2027	Online, Virtual	Online	£3,900

Certificate

Attendees receive a Certificate of Completion from Institute For Oil & Gas Training upon successfully finishing the course. Participants are required to attend the full course programme to qualify for the certificate.