

Cash Calls, AFES & Work Program/Budget Control: Preparation Training Course

OGI-1186 · 5 days · 15 CPD hours · English

Overview

The Cash Calls, AFES & Work Program/Budget Control Training Course from [Institute For Oil & Gas Training](#) develops the commercial, financial and operational controls required to manage joint venture funding, authorisations for expenditure and approved work programmes. Cash Calls, AFES & Work Program/Budget Control are central to disciplined petroleum budgeting and cost control because operators and non-operating partners need accurate funding requirements, controlled expenditure and timely reconciliation between approved budgets and actual spend.

Oil and gas joint ventures operate through detailed work programmes, annual budgets, AFES, partner funding obligations and contractual accounting procedures. Weak control across these activities creates exposure to funding shortfall, unplanned expenditure, delayed approvals, inaccurate partner balances and disputes over whether costs were properly authorised. Strong cash call preparation connects operational plans with financial requirements and gives operators a structured basis for requesting, receiving, allocating and reconciling partner funds.

Institute For Oil & Gas Training designed this course around the practical controls used to prepare and manage cash calls, AFES and work programme budgets across upstream oil and gas operations. Participants examine how expenditure forecasts are translated into funding requirements, how monthly cash call schedule development supports liquidity planning, and how supplemental and adjustment cash calls are controlled when approved plans change.

The course addresses the relationship between approved AFES, work programme commitments, procurement activity, contractor expenditure, operating costs and partner funding. It also examines cash call reconciliation to actual spend, enabling participants to identify variances, investigate funding differences and maintain a clear audit trail from approved expenditure through to actual costs.

A key focus is the operator cash management obligations associated with joint venture operations. Participants develop a practical understanding of how funding requests are supported, how cash requirements are forecast and how partner contributions are monitored. The course also addresses funding shortfall situations, late payment and interest provisions, partner default remedies and the financial controls required when a partner does not meet its contractual funding obligation.

The course reflects the operational environment of exploration, development, production and asset management activities where expenditure is subject to changing field conditions, procurement commitments, contractor invoices and approved work programmes. It provides a structured approach to connecting operational decisions with financial governance rather than treating budgeting, AFES and cash calls as separate processes.

Participants work through realistic oil and gas scenarios involving annual budget preparation, expenditure authorisation, cash call forecasting, partner funding, budget amendments and actual cost reconciliation. The emphasis remains on practical application, control discipline and decision-quality financial information.

For organisations, effective control of these processes strengthens visibility over joint venture expenditure and improves the connection between approved programmes and available funding. For finance, accounting, commercial, procurement and asset teams, it establishes a common understanding of how expenditure approvals and funding requirements interact.

Institute For Oil & Gas Training also addresses the practical challenge of managing changes during an operating period. Revised field activity, emergency expenditure, procurement delays, cost escalation and changes to contractor commitments can affect the original budget. Participants learn how supplemental and adjustment cash calls are prepared and controlled without weakening the underlying governance process.

The course is particularly relevant to organisations seeking stronger petroleum budgeting and cost control practices across operated and non-operated assets. It supports consistent processes for preparing expenditure information, monitoring partner funding and identifying deviations before they become larger commercial or operational issues.

Objectives

- Apply structured principles for cash call preparation within oil and gas joint venture operations
- Develop a reliable monthly cash call schedule from approved work programmes and budgets
- Link AFEs with approved expenditure, procurement commitments and operational activity
- Establish controls for tracking approved expenditure against actual spend
- Prepare supplemental and adjustment cash calls when funding requirements change
- Identify the causes and financial implications of a funding shortfall
- Apply appropriate controls for late payment and interest provisions
- Understand contractual approaches to partner default remedies
- Strengthen operator cash management obligations and funding controls
- Reconcile cash calls to actual spend and investigate material variances
- Improve coordination between finance, accounting, operations, procurement and commercial teams
- Strengthen documentation supporting expenditure approvals and partner funding requests
- Improve forecasting of cash requirements across operating periods

- Recognise the relationship between work programme changes and funding requirements
- Support stronger budget governance across operated and joint venture assets
- Establish clearer controls for monitoring partner contributions
- Improve the quality and reliability of management information relating to joint venture expenditure
- Apply practical controls for maintaining an auditable funding and expenditure trail

Training methodology

Institute For Oil & Gas Training uses a practical corporate delivery approach focused on the decisions and controls encountered in oil and gas operations. The course combines expert-led discussion with case studies, financial exercises, simulations, group analysis and realistic joint venture scenarios.

Participants examine complete cash call cycles rather than isolated accounting activities. A typical exercise starts with an approved work programme and budget, progresses through AFE requirements and expenditure forecasting, develops a monthly cash call schedule and concludes with reconciliation against actual spend.

Case studies focus on common operating situations such as changes to approved work programmes, accelerated procurement, contractor commitments, unexpected operating expenditure and partner funding delays. Participants assess the financial effect of these situations and determine the appropriate control response.

Simulation exercises place participants in the role of operator finance, joint venture accounting, asset management and partner representatives. These exercises demonstrate how information moves between operational and financial teams and how gaps in communication affect funding accuracy and budget control.

Group exercises examine funding shortfall scenarios and partner payment issues. Participants assess contractual requirements, identify outstanding funding and consider appropriate escalation and documentation procedures.

Practical reconciliation exercises develop the ability to compare cash calls with actual expenditure. Participants analyse variances, identify timing differences, distinguish approved from unapproved costs and determine the information required for reliable reporting.

The delivery approach encourages cross-functional discussion because effective cash call management depends on cooperation between finance, accounting, operations, procurement, contracts and commercial teams. The result is a practical learning environment aligned with the responsibilities of corporate oil and gas professionals.

Organisational impact

Effective Cash Calls, AFES & Work Program/Budget Control gives organisations stronger control over the financial resources supporting oil and gas operations. Accurate funding requirements improve visibility over expected cash movements and provide finance teams with a clearer basis for liquidity planning.

The course supports stronger alignment between operational activity and approved expenditure. When work programmes, budgets and AFEs are properly connected, organisations gain clearer visibility of why expenditure is required, who authorised it and how the resulting costs affect partner funding.

Improved cash call preparation reduces the risk of requesting insufficient or unsupported funding. A structured monthly cash call schedule also supports more reliable communication between operators and partners and provides a consistent basis for monitoring expected contributions.

Strong controls around supplemental and adjustment cash calls help organisations respond to changing operational requirements while maintaining financial discipline. Changes are assessed against approved budgets, expenditure requirements and available funding rather than being treated as informal adjustments.

Cash call reconciliation to actual spend provides management with clearer information about the relationship between requested funds and expenditure incurred. This supports timely investigation of variances, strengthens financial reporting and helps identify recurring forecasting or budget control issues.

The course also strengthens the management of partner payment issues. Clear understanding of late payment and interest provisions supports more disciplined follow-up, while knowledge of partner default remedies helps relevant personnel understand the contractual and financial implications of non-payment.

For operators, the focus on operator cash management obligations supports better control over funds received from partners and the expenditure made on their behalf. This improves accountability across the joint venture funding cycle.

The organisation also benefits from stronger cross-functional coordination. Finance teams gain better visibility of operational requirements, while asset and procurement teams gain a clearer understanding of the financial information required to support cash calls and AFEs.

Better documentation and reconciliation practices strengthen internal control and provide a clearer evidence trail for management review, partner reporting and audit activities. The result is a more controlled approach to petroleum budgeting and cost control across joint venture operations.

Personal impact

Participants develop practical capability in one of the most important financial control areas within joint venture oil and gas operations. They gain a clearer understanding of how work programmes, budgets, AFEs, cash calls and actual expenditure connect throughout the operating cycle.

Finance and accounting professionals strengthen their ability to prepare funding requirements, monitor partner contributions and reconcile requested cash with actual expenditure. They also develop greater confidence in investigating variances and explaining funding movements to operational and commercial stakeholders.

Asset and operations professionals gain a stronger understanding of the financial consequences of changes to work programmes and expenditure plans. This supports more effective communication with finance and joint venture accounting teams.

Procurement and contracts professionals improve their understanding of how procurement commitments and contractual expenditure affect AFEs, budgets and cash requirements. This supports better coordination between commercial commitments and financial forecasts.

Participants also develop stronger analytical skills through cash flow exercises, reconciliation activities and funding shortfall scenarios. They learn to distinguish between forecast expenditure, committed expenditure, approved expenditure and actual spend.

The course supports career development by strengthening a practical capability relevant to joint venture accounting, petroleum finance, budgeting, cost control, asset management and commercial operations. Participants leave with a more integrated understanding of the financial controls supporting operated and non-operated assets.

Who should attend

- Joint Venture Accountants — responsible for partner accounting, cash calls, expenditure reporting and reconciliations.
- Oil and Gas Finance Professionals — involved in budgeting, cash forecasting, funding requirements and financial control.
- Petroleum Accountants — requiring stronger capability in AFEs, partner funding and actual cost reconciliation.
- Budget and Cost Control Professionals — responsible for monitoring expenditure against approved work programmes and budgets.
- Asset Managers — needing financial control awareness when managing operating programmes and expenditure commitments.
- Operations Managers — responsible for delivering approved programmes within agreed financial parameters.
- Joint Venture Managers — coordinating operator and partner responsibilities across work programmes, budgets and funding.
- Commercial Managers — managing the commercial implications of expenditure, partner obligations and contractual funding provisions.
- Procurement Professionals — whose purchasing commitments directly affect expenditure forecasts, AFEs and cash requirements.
- Contracts Professionals — dealing with funding obligations, payment provisions and partner contractual requirements.

- Financial Controllers — overseeing expenditure governance, reconciliations and management reporting.
- Treasury Professionals — managing liquidity requirements and the timing of expected partner funding.
- Internal Control and Audit Professionals — reviewing controls surrounding expenditure authorisation, funding and reconciliation.
- Senior Finance and Operations Managers — seeking integrated control over petroleum budgeting and joint venture expenditure.

Course outline

Work Programme, Budget and AFE Control

This module establishes the relationship between operational work programmes, approved budgets and AFEs. Participants examine how planned activities are translated into controlled expenditure requirements and how AFE information supports subsequent cash call preparation.

Cash Call Preparation and Partner Funding

This module focuses on the practical process of converting approved expenditure requirements into partner funding requests. Participants examine cash call preparation, monthly cash call schedule development and the controls required to ensure funding requests are supported by reliable financial information.

Budget Changes, Supplemental Cash Calls and Funding Shortfalls

This module addresses the financial controls required when actual operational requirements differ from the approved plan. Participants examine supplemental and adjustment cash calls, revised expenditure forecasts and responses to funding shortfall situations.

Cash Call Reconciliation and Actual Spend Control

This module concentrates on the reconciliation of requested funding against expenditure actually incurred. Participants develop practical techniques for comparing cash calls, accounting records, AFEs, commitments and actual spend while investigating variances and timing differences.

Late Payments, Interest and Partner Default Controls

This module addresses the financial and contractual consequences of delayed partner funding. Participants examine late payment and interest provisions, escalation processes, funding recovery considerations and partner default remedies within the context of joint venture operations.

Scheduled dates

Dates	Venue	Format	Fee
12 - 16 Oct 2026	Abu Dhabi, United Arab Emirates	In person	£3,600
12 - 16 Oct 2026	Abuja, Nigeria	In person	£3,600
12 - 16 Oct 2026	Accra, Ghana	In person	£3,600
12 - 16 Oct 2026	Addis Ababa, Ethiopia	In person	£3,600
12 - 16 Oct 2026	Al Ain, United Arab Emirates	In person	£3,600
12 - 16 Oct 2026	Al Khobar, Saudi Arabia	In person	£3,600
12 - 16 Oct 2026	Alberta, Canada	In person	£3,600
12 - 16 Oct 2026	AlUla, Saudi Arabia	In person	£3,600
12 - 16 Oct 2026	Amman, Jordan	In person	£3,600
12 - 16 Oct 2026	Amsterdam, Netherlands	In person	£3,600
12 - 16 Oct 2026	Athens, Greece	In person	£3,600
12 - 16 Oct 2026	Baku, Azerbaijan	In person	£3,600
12 - 16 Oct 2026	Barcelona, Spain	In person	£3,600
12 - 16 Oct 2026	Berlin, Germany	In person	£3,600
12 - 16 Oct 2026	Boston, United States	In person	£3,600
12 - 16 Oct 2026	Brussels, Belgium	In person	£3,600
12 - 16 Oct 2026	Budapest, Hungary	In person	£3,600
12 - 16 Oct 2026	Cairo, Egypt	In person	£3,600
12 - 16 Oct 2026	Cape Town, South Africa	In person	£3,600
12 - 16 Oct 2026	Casablanca, Morocco	In person	£3,600
12 - 16 Oct 2026	Dammam, Saudi Arabia	In person	£3,600
12 - 16 Oct 2026	Dhahran, Saudi Arabia	In person	£3,600
12 - 16 Oct 2026	Doha, Qatar	In person	£3,600
12 - 16 Oct 2026	Dubai, United Arab Emirates	In person	£3,600
12 - 16 Oct 2026	Edinburgh, United Kingdom	In person	£3,600
12 - 16 Oct 2026	Edmonton, Canada	In person	£3,600

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12 - 16 Oct 2026	Frankfurt, Germany	In person	£3,600
12 - 16 Oct 2026	Geneva, Switzerland	In person	£3,600
12 - 16 Oct 2026	Houston, United States	In person	£3,600
12 - 16 Oct 2026	Istanbul, Turkey	In person	£3,600
12 - 16 Oct 2026	Jakarta, Indonesia	In person	£3,600
12 - 16 Oct 2026	Jeddah, Saudi Arabia	In person	£3,600
12 - 16 Oct 2026	Jubail, Saudi Arabia	In person	£3,600
12 - 16 Oct 2026	Khamis Mushait, Saudi Arabia	In person	£3,600
12 - 16 Oct 2026	Kigali, Rwanda	In person	£3,600
12 - 16 Oct 2026	Kuala Lumpur, Malaysia	In person	£3,600
12 - 16 Oct 2026	Lisbon, Portugal	In person	£3,600
12 - 16 Oct 2026	Liverpool, United Kingdom	In person	£3,600
12 - 16 Oct 2026	London, United Kingdom	In person	£3,600
12 - 16 Oct 2026	Los Angeles, United States	In person	£3,600
12 - 16 Oct 2026	Luanda, Angola	In person	£3,600
12 - 16 Oct 2026	Madrid, Spain	In person	£3,600
12 - 16 Oct 2026	Manama, Bahrain	In person	£3,600
12 - 16 Oct 2026	Marbella, Spain	In person	£3,600
12 - 16 Oct 2026	Marrakech, Morocco	In person	£3,600
12 - 16 Oct 2026	Miami, United States	In person	£3,600
12 - 16 Oct 2026	Milan, Italy	In person	£3,600
12 - 16 Oct 2026	Munich, Germany	In person	£3,600
12 - 16 Oct 2026	Muscat, Oman	In person	£3,600
12 - 16 Oct 2026	Nairobi, Kenya	In person	£3,600
12 - 16 Oct 2026	New York, United States	In person	£3,600
12 - 16 Oct 2026	Nice, France	In person	£3,600

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12 - 16 Oct 2026	Nouakchott, Mauritania	In person	£3,600
12 - 16 Oct 2026	Oslo, Norway	In person	£3,600
12 - 16 Oct 2026	Paris, France	In person	£3,600
12 - 16 Oct 2026	Port Louis, Mauritius	In person	£3,600
12 - 16 Oct 2026	Prague, Czech Republic	In person	£3,600
12 - 16 Oct 2026	Pretoria, South Africa	In person	£3,600
12 - 16 Oct 2026	Riyadh, Saudi Arabia	In person	£3,600
12 - 16 Oct 2026	Rome, Italy	In person	£3,600
12 - 16 Oct 2026	Sarajevo, Bosnia and Herzegovina	In person	£3,600
12 - 16 Oct 2026	Sharm El Sheikh, Egypt	In person	£3,600
12 - 16 Oct 2026	Singapore	In person	£3,600
12 - 16 Oct 2026	Stockholm, Sweden	In person	£3,600
12 - 16 Oct 2026	Tokyo, Japan	In person	£3,600
12 - 16 Oct 2026	Toronto, Canada	In person	£3,600
12 - 16 Oct 2026	Tromso, Norway	In person	£3,600
12 - 16 Oct 2026	Vienna, Austria	In person	£3,600
12 - 16 Oct 2026	Zagreb, Croatia	In person	£3,600
12 - 16 Oct 2026	Zurich, Switzerland	In person	£3,600
12 - 16 Oct 2026	Online, Virtual	Online	£3,600
08 - 12 Feb 2027	Abu Dhabi, United Arab Emirates	In person	£3,600
08 - 12 Feb 2027	Abuja, Nigeria	In person	£3,600
08 - 12 Feb 2027	Accra, Ghana	In person	£3,600
08 - 12 Feb 2027	Addis Ababa, Ethiopia	In person	£3,600
08 - 12 Feb 2027	Al Ain, United Arab Emirates	In person	£3,600
08 - 12 Feb 2027	Al Khobar, Saudi Arabia	In person	£3,600
08 - 12 Feb 2027	Alberta, Canada	In person	£3,600

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08 - 12 Feb 2027	AlUla, Saudi Arabia	In person	£3,600
08 - 12 Feb 2027	Amman, Jordan	In person	£3,600
08 - 12 Feb 2027	Amsterdam, Netherlands	In person	£3,600
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08 - 12 Feb 2027	Casablanca, Morocco	In person	£3,600
08 - 12 Feb 2027	Dammam, Saudi Arabia	In person	£3,600
08 - 12 Feb 2027	Dhahran, Saudi Arabia	In person	£3,600
08 - 12 Feb 2027	Doha, Qatar	In person	£3,600
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08 - 12 Feb 2027	Jeddah, Saudi Arabia	In person	£3,600
08 - 12 Feb 2027	Jubail, Saudi Arabia	In person	£3,600

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08 - 12 Feb 2027	Khamis Mushait, Saudi Arabia	In person	£3,600
08 - 12 Feb 2027	Kigali, Rwanda	In person	£3,600
08 - 12 Feb 2027	Kuala Lumpur, Malaysia	In person	£3,600
08 - 12 Feb 2027	Lisbon, Portugal	In person	£3,600
08 - 12 Feb 2027	Liverpool, United Kingdom	In person	£3,600
08 - 12 Feb 2027	London, United Kingdom	In person	£3,600
08 - 12 Feb 2027	Los Angeles, United States	In person	£3,600
08 - 12 Feb 2027	Luanda, Angola	In person	£3,600
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08 - 12 Feb 2027	Toronto, Canada	In person	£3,600
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07 - 11 Jun 2027	Abu Dhabi, United Arab Emirates	In person	£3,600
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07 - 11 Jun 2027	Dhahran, Saudi Arabia	In person	£3,600
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07 - 11 Jun 2027	Tromso, Norway	In person	£3,600
07 - 11 Jun 2027	Vienna, Austria	In person	£3,600
07 - 11 Jun 2027	Zagreb, Croatia	In person	£3,600
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07 - 11 Jun 2027	Online, Virtual	Online	£3,600
11 - 15 Oct 2027	Abu Dhabi, United Arab Emirates	In person	£3,600
11 - 15 Oct 2027	Abuja, Nigeria	In person	£3,600
11 - 15 Oct 2027	Accra, Ghana	In person	£3,600
11 - 15 Oct 2027	Addis Ababa, Ethiopia	In person	£3,600
11 - 15 Oct 2027	Al Ain, United Arab Emirates	In person	£3,600
11 - 15 Oct 2027	Al Khobar, Saudi Arabia	In person	£3,600
11 - 15 Oct 2027	Alberta, Canada	In person	£3,600
11 - 15 Oct 2027	AlUla, Saudi Arabia	In person	£3,600
11 - 15 Oct 2027	Amman, Jordan	In person	£3,600
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11 - 15 Oct 2027	Cairo, Egypt	In person	£3,600
11 - 15 Oct 2027	Cape Town, South Africa	In person	£3,600
11 - 15 Oct 2027	Casablanca, Morocco	In person	£3,600
11 - 15 Oct 2027	Dammam, Saudi Arabia	In person	£3,600

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11 - 15 Oct 2027	Dhahran, Saudi Arabia	In person	£3,600
11 - 15 Oct 2027	Doha, Qatar	In person	£3,600
11 - 15 Oct 2027	Dubai, United Arab Emirates	In person	£3,600
11 - 15 Oct 2027	Edinburgh, United Kingdom	In person	£3,600
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11 - 15 Oct 2027	Jakarta, Indonesia	In person	£3,600
11 - 15 Oct 2027	Jeddah, Saudi Arabia	In person	£3,600
11 - 15 Oct 2027	Jubail, Saudi Arabia	In person	£3,600
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11 - 15 Oct 2027	Kigali, Rwanda	In person	£3,600
11 - 15 Oct 2027	Kuala Lumpur, Malaysia	In person	£3,600
11 - 15 Oct 2027	Lisbon, Portugal	In person	£3,600
11 - 15 Oct 2027	Liverpool, United Kingdom	In person	£3,600
11 - 15 Oct 2027	London, United Kingdom	In person	£3,600
11 - 15 Oct 2027	Los Angeles, United States	In person	£3,600
11 - 15 Oct 2027	Luanda, Angola	In person	£3,600
11 - 15 Oct 2027	Madrid, Spain	In person	£3,600
11 - 15 Oct 2027	Manama, Bahrain	In person	£3,600
11 - 15 Oct 2027	Marbella, Spain	In person	£3,600
11 - 15 Oct 2027	Marrakech, Morocco	In person	£3,600
11 - 15 Oct 2027	Miami, United States	In person	£3,600
11 - 15 Oct 2027	Milan, Italy	In person	£3,600

Dates	Venue	Format	Fee
11 - 15 Oct 2027	Munich, Germany	In person	£3,600
11 - 15 Oct 2027	Muscat, Oman	In person	£3,600
11 - 15 Oct 2027	Nairobi, Kenya	In person	£3,600
11 - 15 Oct 2027	New York, United States	In person	£3,600
11 - 15 Oct 2027	Nice, France	In person	£3,600
11 - 15 Oct 2027	Nouakchott, Mauritania	In person	£3,600
11 - 15 Oct 2027	Oslo, Norway	In person	£3,600
11 - 15 Oct 2027	Paris, France	In person	£3,600
11 - 15 Oct 2027	Port Louis, Mauritius	In person	£3,600
11 - 15 Oct 2027	Prague, Czech Republic	In person	£3,600
11 - 15 Oct 2027	Pretoria, South Africa	In person	£3,600
11 - 15 Oct 2027	Riyadh, Saudi Arabia	In person	£3,600
11 - 15 Oct 2027	Rome, Italy	In person	£3,600
11 - 15 Oct 2027	Sarajevo, Bosnia and Herzegovina	In person	£3,600
11 - 15 Oct 2027	Sharm El Sheikh, Egypt	In person	£3,600
11 - 15 Oct 2027	Singapore	In person	£3,600
11 - 15 Oct 2027	Stockholm, Sweden	In person	£3,600
11 - 15 Oct 2027	Tokyo, Japan	In person	£3,600
11 - 15 Oct 2027	Toronto, Canada	In person	£3,600
11 - 15 Oct 2027	Tromso, Norway	In person	£3,600
11 - 15 Oct 2027	Vienna, Austria	In person	£3,600
11 - 15 Oct 2027	Zagreb, Croatia	In person	£3,600
11 - 15 Oct 2027	Zurich, Switzerland	In person	£3,600
11 - 15 Oct 2027	Online, Virtual	Online	£3,600

Certificate

Attendees receive a Certificate of Completion from Institute For Oil & Gas Training upon finishing the course.

Participants are required to attend the full course and complete the required programme activities to receive the Certificate of Completion.