

Automation of JV & PSC Reporting: Process Candidates Training Course

OGI-1205 · 5 days · 15 CPD hours · English

Overview

Automation of JV & PSC Reporting is a specialised capability development course from [Institute For Oil & Gas Training](#) focused on identifying, evaluating, and prioritising reporting processes suitable for automation across joint ventures and production sharing contracts. The course addresses the operational challenge of converting complex JV and PSC reporting activities into controlled, repeatable, template-driven processes supported by digital finance and automation technologies.

Oil and gas finance functions manage reporting environments where joint interest billing, cash calls, cost recovery schedules, entitlement calculations, partner statements, reconciliations, supporting schedules, and contractual reporting requirements depend on large volumes of structured and unstructured data. These processes often involve repeated extraction, validation, transformation, consolidation, spreadsheet manipulation, document preparation, review and distribution. When these activities rely heavily on manual intervention, finance teams face avoidable processing effort, inconsistent data handling, duplicated work and extended reporting cycles.

Automation of JV & PSC Reporting provides a structured approach for determining which reporting activities are suitable for automation and which require human judgement. Rather than treating automation as a technology exercise, the course examines the underlying process, data, controls, decision points, exceptions and reporting outputs. Participants learn how to use process mining and candidate selection techniques to identify automation opportunities based on process characteristics, transaction volumes, repeatability, rule-based decisions, data availability and control requirements.

The programme places particular emphasis on the finance processes that create recurring reporting workloads. Joint interest billing automation is examined as a process candidate where recurring partner charges, allocations, supporting documentation and statement generation follow defined business rules. Cash call statement generation is explored as another candidate for workflow automation where standardised data, approval stages and reporting templates create repeatable processing patterns.

Cost recovery schedule automation and entitlement calculation automation receive dedicated attention because these activities require disciplined treatment of contractual rules, production data, eligible costs, allocations, recoverable amounts and partner or contractor entitlements. Participants learn how to distinguish calculation activities that can be systematically automated from judgement-intensive activities that require controlled human review.

The course also addresses template driven reporting, which provides a practical foundation for standardising recurring JV and PSC outputs. Participants examine how predefined templates, structured datasets, validation rules and workflow controls support consistent reporting without removing appropriate financial oversight. Power Automate workflows are used as a practical digital workflow concept for connecting data inputs, approvals, notifications, document generation and controlled reporting activities.

Exception based review is a central theme throughout the programme. Effective automation does not require every transaction to receive the same manual attention. Participants learn how to design processes where routine transactions follow defined rules while exceptions are directed to finance professionals for investigation and resolution. This supports a controlled operating model in which automation handles repeatable processing and experienced professionals focus on judgement, anomalies, contractual interpretation and material issues.

The course is designed for organisations operating complex JV and PSC environments where finance, commercial, production, accounting and reporting teams need stronger integration between contractual requirements and digital process capabilities. It provides a practical framework for assessing reporting processes before automation investment, helping organisations identify appropriate candidates and establish a controlled pathway from manual processing towards digitally enabled reporting.

Institute For Oil & Gas Training delivers the programme with a strong corporate focus, connecting automation concepts directly to petroleum finance operations. The content considers the practical realities of partner reporting, operator and non-operator responsibilities, contractual accounting, data validation, workflow approval, reconciliation and management oversight.

Objectives

- Identify suitable automation opportunities across JV and PSC reporting processes
- Apply process mining and candidate selection principles to recurring finance activities
- Evaluate reporting processes according to repeatability, standardisation and rule-based decision requirements
- Assess the suitability of joint interest billing automation within controlled finance environments
- Structure cash call statement generation around standardised data and workflow stages
- Identify opportunities for cost recovery schedule automation
- Examine the process requirements for entitlement calculation automation
- Develop structured approaches to template driven reporting
- Understand how Power Automate workflows support recurring finance processes
- Establish appropriate approval, validation and reconciliation checkpoints within automated workflows
- Design exception based review processes that retain appropriate human judgement
- Distinguish automation-ready activities from processes requiring substantial professional judgement

- Identify data dependencies that affect JV and PSC reporting automation
- Improve collaboration between finance, accounting, commercial and digital transformation teams
- Develop practical automation candidate assessments for oil and gas reporting functions
- Strengthen governance over automated reporting processes and outputs
- Improve consistency across recurring JV and PSC reporting activities
- Establish clearer requirements for automation projects before technology implementation
- Support controlled transition from manual reporting activities to digitally enabled processes
- Create a practical framework for prioritising future JV and PSC reporting automation initiatives

Training methodology

Institute For Oil & Gas Training uses a practical, process-focused methodology designed around the operational environment of oil and gas finance and joint venture reporting.

Process Mapping Exercises

Participants map representative JV and PSC reporting processes from source data through validation, calculation, approval, reporting and distribution. These exercises expose manual hand-offs, repeated data entry, reconciliation points and control dependencies.

Process Mining and Candidate Selection

The course introduces process mining and candidate selection as practical techniques for understanding how reporting activities actually operate. Participants examine process frequency, transaction volumes, standardisation, exception rates, data quality and decision complexity when determining automation suitability.

Oil and Gas Case Studies

Realistic industry scenarios cover joint interest billing automation, cash call statement generation, cost recovery schedule automation and entitlement calculation automation. The cases focus on process design rather than theoretical technology demonstrations.

Workflow Design Simulations

Participants work through Power Automate workflow scenarios involving approvals, notifications, data movement, document creation and exception routing. The exercises demonstrate how workflow components connect within a controlled finance process.

Template Driven Reporting Exercises

Participants examine recurring reporting outputs and identify opportunities to standardise formats, data inputs, calculations and approval requirements. Template driven reporting is positioned as a foundation for repeatable and auditable automation.

Exception Based Review Scenarios

Scenarios introduce incomplete data, unusual transactions, failed validations, calculation variances and contractual exceptions. Participants determine which items should proceed automatically and which require human intervention.

Group Process Reviews

Participants review proposed automation candidates collectively, challenging assumptions about process stability, data availability, control requirements and business value. This supports cross-functional decision-making between finance, accounting, commercial, IT and operations teams.

Practical Automation Assessment

The methodology concludes with structured assessment of automation candidates, allowing participants to connect business processes with workflow requirements, control points and implementation priorities.

Organisational impact

Automation of JV & PSC Reporting strengthens the connection between petroleum finance processes, contractual reporting requirements and digital workflow capabilities. For sponsoring organisations, the value extends beyond reducing manual activity. A structured automation candidate approach helps management identify where digital investment directly supports reporting quality, process control and operational efficiency.

Improved Reporting Efficiency

Recurring reporting activities can involve repeated data extraction, spreadsheet preparation, reconciliation, document production and distribution. Identifying suitable automation candidates helps organisations redesign these activities around structured workflows and standardised inputs.

More Consistent JV Reporting

Standardised processes support consistent treatment of recurring reporting activities. Template driven reporting establishes common structures for statements, schedules and supporting outputs while workflow controls provide defined processing stages.

Stronger Joint Interest Billing Processes

Joint interest billing automation provides a structured approach to recurring partner billing activities where transactions, allocations, supporting records and statements follow established rules. The course helps organisations evaluate the process characteristics required for controlled automation.

Better Cash Call Administration

Cash call statement generation can involve repeated preparation, checking, approval and communication activities. Automation candidate assessment identifies workflow stages that can be standardised while preserving approval controls for appropriate financial oversight.

Controlled Cost Recovery Processing

Cost recovery activities require accurate treatment of eligible costs, allocations, contractual rules and supporting documentation. Cost recovery schedule automation can standardise repeatable processing while directing exceptions and judgement-intensive items for review.

More Structured Entitlement Processing

Entitlement calculation automation requires clear rules, reliable data inputs and defined validation controls. Organisations benefit from separating repeatable calculation activities from contractual or operational exceptions requiring specialist attention.

Stronger Data Governance

Automation exposes dependencies between source systems, spreadsheets, production information, accounting records and reporting templates. Mapping these dependencies helps organisations identify data quality requirements before implementing automated workflows.

Reduced Manual Handoffs

Process analysis highlights unnecessary movement between spreadsheets, email approvals, shared files and reporting documents. Workflow design provides a structured mechanism for connecting defined process stages.

Better Exception Management

Exception based review enables routine transactions to follow predefined processing paths while unusual or incomplete transactions receive targeted human attention. This helps finance professionals concentrate on investigation, reconciliation and contractual judgement.

Stronger Internal Controls

Automation candidate assessment considers approvals, validations, segregation of duties, audit trails and exception handling. This creates a stronger foundation for controlled digital finance processes.

Improved Cross-Functional Coordination

JV and PSC reporting often connects finance, accounting, commercial, production, operations, information technology and partner-facing functions. A shared process framework improves communication about ownership, data requirements and workflow responsibilities.

Better Automation Investment Decisions

Organisations gain a practical basis for evaluating automation opportunities before committing implementation resources. Candidate selection focuses attention on process suitability rather than simply selecting activities because they are repetitive.

Scalable Digital Finance Capability

A structured approach to automation supports the development of repeatable digital finance practices across multiple reporting processes. Once candidate assessment, workflow design and exception management principles are established, they can be applied to additional reporting activities.

Personal impact

Participants develop practical capabilities that support modern oil and gas finance, accounting and digital transformation responsibilities.

Stronger Process Analysis Skills

Participants learn to break complex JV and PSC reporting activities into individual process steps, inputs, decisions, controls and outputs. This provides a stronger basis for identifying automation opportunities.

Improved Automation Candidate Assessment

Participants gain a structured method for evaluating whether a process is appropriate for automation. They learn to consider repeatability, data availability, standardisation, decision complexity and exception requirements.

Better Understanding of Digital Finance

The course strengthens understanding of how finance processes connect with digital workflows, structured data and automation platforms. Participants gain greater confidence when working with technology and transformation teams.

Practical Workflow Capability

Exposure to Power Automate workflows helps participants understand workflow logic, approval stages, notifications, data movement and automated document processes within a corporate finance context.

Stronger JV Accounting Awareness

Participants develop a clearer understanding of the operational requirements surrounding joint interest billing, cash calls, partner statements, reconciliations and recurring JV reporting.

Stronger PSC Reporting Capability

Participants improve their ability to assess reporting processes involving cost recovery, entitlement calculations, contractual reporting and supporting schedules.

Improved Exception Management

Participants learn how to establish exception based review so that automated processing remains subject to defined validation and escalation controls.

Enhanced Career Capability

The combination of petroleum finance knowledge, process analysis and automation awareness supports roles involving digital finance transformation, JV accounting, PSC accounting, reporting, process improvement and finance systems.

Who should attend

- JV Accountants — Strengthen the assessment and automation of recurring joint venture reporting activities.
- PSC Accountants — Improve processes supporting production sharing contract reporting, cost recovery and entitlement calculations.
- Joint Venture Finance Managers — Evaluate automation candidates across partner accounting and reporting processes.
- Petroleum Finance Managers — Connect digital automation opportunities with finance process requirements.
- Financial Controllers — Strengthen controls, approvals and exception management within automated reporting.
- Management Accountants — Improve recurring reporting processes and structured data workflows.
- Cost Recovery Specialists — Assess automation opportunities across cost recovery schedules and validation activities.
- Revenue and Entitlement Specialists — Examine controlled approaches to entitlement calculation automation.
- Commercial Managers — Understand the reporting and contractual process requirements that influence automation design.
- Finance Transformation Professionals — Develop practical approaches to identifying and prioritising automation candidates.
- Digital Finance Teams — Strengthen understanding of oil and gas reporting processes requiring workflow automation.
- Business Process Analysts — Apply process analysis techniques to complex JV and PSC finance workflows.
- Finance Systems Professionals — Improve communication between reporting users and workflow implementation teams.
- Internal Control Professionals — Assess approval, validation and exception requirements within automated reporting.

- Senior Finance Professionals — Establish structured approaches to digital transformation across petroleum finance operations.

Course outline

Mapping JV and PSC Reporting Processes

This module establishes the foundation for Automation of JV & PSC Reporting by examining how recurring finance processes operate from source data to final reporting output. Participants identify process steps, manual interventions, decision points, controls, dependencies and exceptions. The module introduces process mining and candidate selection as structured methods for identifying processes with suitable characteristics for automation.

Automating JV Billing and Cash Call Reporting

This module focuses on recurring partner-facing finance activities and examines how joint interest billing automation and cash call statement generation can be structured around standardised data, defined calculations, approval stages and reporting templates. Participants examine the workflow from transaction preparation through validation, approval and statement production.

Cost Recovery and Entitlement Automation

This module examines two significant PSC reporting areas: cost recovery schedule automation and entitlement calculation automation. Participants analyse the data, contractual rules, calculations and validation requirements that underpin these processes. The module emphasises the importance of separating repeatable calculation activities from exceptions requiring specialist interpretation.

Template Driven Reporting and Workflow Automation

This module focuses on converting standardised reporting requirements into repeatable digital workflows. Participants examine template driven reporting, structured data inputs, workflow approvals, automated document generation and Power Automate workflows. The emphasis remains on controlled process design rather than technology for its own sake.

Exception Based Review and Automation Governance

The final module brings together the process assessment, reporting automation and control principles covered throughout the programme. Participants develop an exception based review approach that directs routine transactions through defined workflows while escalating unusual, incomplete or inconsistent items to finance professionals. The module also addresses governance, monitoring, control ownership and continuous improvement.

Scheduled dates

Dates	Venue	Format	Fee
12 - 16 Oct 2026	Abu Dhabi, United Arab Emirates	In person	£3,700

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12 - 16 Oct 2026	Abuja, Nigeria	In person	£3,700
12 - 16 Oct 2026	Accra, Ghana	In person	£3,700
12 - 16 Oct 2026	Addis Ababa, Ethiopia	In person	£3,700
12 - 16 Oct 2026	Al Ain, United Arab Emirates	In person	£3,700
12 - 16 Oct 2026	Al Khobar, Saudi Arabia	In person	£3,700
12 - 16 Oct 2026	Alberta, Canada	In person	£3,700
12 - 16 Oct 2026	AlUla, Saudi Arabia	In person	£3,700
12 - 16 Oct 2026	Amman, Jordan	In person	£3,700
12 - 16 Oct 2026	Amsterdam, Netherlands	In person	£3,700
12 - 16 Oct 2026	Athens, Greece	In person	£3,700
12 - 16 Oct 2026	Baku, Azerbaijan	In person	£3,700
12 - 16 Oct 2026	Barcelona, Spain	In person	£3,700
12 - 16 Oct 2026	Berlin, Germany	In person	£3,700
12 - 16 Oct 2026	Boston, United States	In person	£3,700
12 - 16 Oct 2026	Brussels, Belgium	In person	£3,700
12 - 16 Oct 2026	Budapest, Hungary	In person	£3,700
12 - 16 Oct 2026	Cairo, Egypt	In person	£3,700
12 - 16 Oct 2026	Cape Town, South Africa	In person	£3,700
12 - 16 Oct 2026	Casablanca, Morocco	In person	£3,700
12 - 16 Oct 2026	Dammam, Saudi Arabia	In person	£3,700
12 - 16 Oct 2026	Dhahran, Saudi Arabia	In person	£3,700
12 - 16 Oct 2026	Doha, Qatar	In person	£3,700
12 - 16 Oct 2026	Dubai, United Arab Emirates	In person	£3,700
12 - 16 Oct 2026	Edinburgh, United Kingdom	In person	£3,700
12 - 16 Oct 2026	Edmonton, Canada	In person	£3,700
12 - 16 Oct 2026	Frankfurt, Germany	In person	£3,700

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12 - 16 Oct 2026	Geneva, Switzerland	In person	£3,700
12 - 16 Oct 2026	Houston, United States	In person	£3,700
12 - 16 Oct 2026	Istanbul, Turkey	In person	£3,700
12 - 16 Oct 2026	Jakarta, Indonesia	In person	£3,700
12 - 16 Oct 2026	Jeddah, Saudi Arabia	In person	£3,700
12 - 16 Oct 2026	Jubail, Saudi Arabia	In person	£3,700
12 - 16 Oct 2026	Khamis Mushait, Saudi Arabia	In person	£3,700
12 - 16 Oct 2026	Kigali, Rwanda	In person	£3,700
12 - 16 Oct 2026	Kuala Lumpur, Malaysia	In person	£3,700
12 - 16 Oct 2026	Lisbon, Portugal	In person	£3,700
12 - 16 Oct 2026	Liverpool, United Kingdom	In person	£3,700
12 - 16 Oct 2026	London, United Kingdom	In person	£3,700
12 - 16 Oct 2026	Los Angeles, United States	In person	£3,700
12 - 16 Oct 2026	Luanda, Angola	In person	£3,700
12 - 16 Oct 2026	Madrid, Spain	In person	£3,700
12 - 16 Oct 2026	Manama, Bahrain	In person	£3,700
12 - 16 Oct 2026	Marbella, Spain	In person	£3,700
12 - 16 Oct 2026	Marrakech, Morocco	In person	£3,700
12 - 16 Oct 2026	Miami, United States	In person	£3,700
12 - 16 Oct 2026	Milan, Italy	In person	£3,700
12 - 16 Oct 2026	Munich, Germany	In person	£3,700
12 - 16 Oct 2026	Muscat, Oman	In person	£3,700
12 - 16 Oct 2026	Nairobi, Kenya	In person	£3,700
12 - 16 Oct 2026	New York, United States	In person	£3,700
12 - 16 Oct 2026	Nice, France	In person	£3,700
12 - 16 Oct 2026	Nouakchott, Mauritania	In person	£3,700

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12 - 16 Oct 2026	Oslo, Norway	In person	£3,700
12 - 16 Oct 2026	Paris, France	In person	£3,700
12 - 16 Oct 2026	Port Louis, Mauritius	In person	£3,700
12 - 16 Oct 2026	Prague, Czech Republic	In person	£3,700
12 - 16 Oct 2026	Pretoria, South Africa	In person	£3,700
12 - 16 Oct 2026	Riyadh, Saudi Arabia	In person	£3,700
12 - 16 Oct 2026	Rome, Italy	In person	£3,700
12 - 16 Oct 2026	Sarajevo, Bosnia and Herzegovina	In person	£3,700
12 - 16 Oct 2026	Sharm El Sheikh, Egypt	In person	£3,700
12 - 16 Oct 2026	Singapore	In person	£3,700
12 - 16 Oct 2026	Stockholm, Sweden	In person	£3,700
12 - 16 Oct 2026	Tokyo, Japan	In person	£3,700
12 - 16 Oct 2026	Toronto, Canada	In person	£3,700
12 - 16 Oct 2026	Tromso, Norway	In person	£3,700
12 - 16 Oct 2026	Vienna, Austria	In person	£3,700
12 - 16 Oct 2026	Zagreb, Croatia	In person	£3,700
12 - 16 Oct 2026	Zurich, Switzerland	In person	£3,700
12 - 16 Oct 2026	Online, Virtual	Online	£3,700
08 - 12 Feb 2027	Abu Dhabi, United Arab Emirates	In person	£3,700
08 - 12 Feb 2027	Abuja, Nigeria	In person	£3,700
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08 - 12 Feb 2027	Dammam, Saudi Arabia	In person	£3,700
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11 - 15 Oct 2027	Amman, Jordan	In person	£3,700
11 - 15 Oct 2027	Amsterdam, Netherlands	In person	£3,700
11 - 15 Oct 2027	Athens, Greece	In person	£3,700
11 - 15 Oct 2027	Baku, Azerbaijan	In person	£3,700
11 - 15 Oct 2027	Barcelona, Spain	In person	£3,700
11 - 15 Oct 2027	Berlin, Germany	In person	£3,700
11 - 15 Oct 2027	Boston, United States	In person	£3,700
11 - 15 Oct 2027	Brussels, Belgium	In person	£3,700
11 - 15 Oct 2027	Budapest, Hungary	In person	£3,700
11 - 15 Oct 2027	Cairo, Egypt	In person	£3,700
11 - 15 Oct 2027	Cape Town, South Africa	In person	£3,700
11 - 15 Oct 2027	Casablanca, Morocco	In person	£3,700
11 - 15 Oct 2027	Dammam, Saudi Arabia	In person	£3,700
11 - 15 Oct 2027	Dhahran, Saudi Arabia	In person	£3,700

Dates	Venue	Format	Fee
11 - 15 Oct 2027	Doha, Qatar	In person	£3,700
11 - 15 Oct 2027	Dubai, United Arab Emirates	In person	£3,700
11 - 15 Oct 2027	Edinburgh, United Kingdom	In person	£3,700
11 - 15 Oct 2027	Edmonton, Canada	In person	£3,700
11 - 15 Oct 2027	Frankfurt, Germany	In person	£3,700
11 - 15 Oct 2027	Geneva, Switzerland	In person	£3,700
11 - 15 Oct 2027	Houston, United States	In person	£3,700
11 - 15 Oct 2027	Istanbul, Turkey	In person	£3,700
11 - 15 Oct 2027	Jakarta, Indonesia	In person	£3,700
11 - 15 Oct 2027	Jeddah, Saudi Arabia	In person	£3,700
11 - 15 Oct 2027	Jubail, Saudi Arabia	In person	£3,700
11 - 15 Oct 2027	Khamis Mushait, Saudi Arabia	In person	£3,700
11 - 15 Oct 2027	Kigali, Rwanda	In person	£3,700
11 - 15 Oct 2027	Kuala Lumpur, Malaysia	In person	£3,700
11 - 15 Oct 2027	Lisbon, Portugal	In person	£3,700
11 - 15 Oct 2027	Liverpool, United Kingdom	In person	£3,700
11 - 15 Oct 2027	London, United Kingdom	In person	£3,700
11 - 15 Oct 2027	Los Angeles, United States	In person	£3,700
11 - 15 Oct 2027	Luanda, Angola	In person	£3,700
11 - 15 Oct 2027	Madrid, Spain	In person	£3,700
11 - 15 Oct 2027	Manama, Bahrain	In person	£3,700
11 - 15 Oct 2027	Marbella, Spain	In person	£3,700
11 - 15 Oct 2027	Marrakech, Morocco	In person	£3,700
11 - 15 Oct 2027	Miami, United States	In person	£3,700
11 - 15 Oct 2027	Milan, Italy	In person	£3,700
11 - 15 Oct 2027	Munich, Germany	In person	£3,700

Dates	Venue	Format	Fee
11 - 15 Oct 2027	Muscat, Oman	In person	£3,700
11 - 15 Oct 2027	Nairobi, Kenya	In person	£3,700
11 - 15 Oct 2027	New York, United States	In person	£3,700
11 - 15 Oct 2027	Nice, France	In person	£3,700
11 - 15 Oct 2027	Nouakchott, Mauritania	In person	£3,700
11 - 15 Oct 2027	Oslo, Norway	In person	£3,700
11 - 15 Oct 2027	Paris, France	In person	£3,700
11 - 15 Oct 2027	Port Louis, Mauritius	In person	£3,700
11 - 15 Oct 2027	Prague, Czech Republic	In person	£3,700
11 - 15 Oct 2027	Pretoria, South Africa	In person	£3,700
11 - 15 Oct 2027	Riyadh, Saudi Arabia	In person	£3,700
11 - 15 Oct 2027	Rome, Italy	In person	£3,700
11 - 15 Oct 2027	Sarajevo, Bosnia and Herzegovina	In person	£3,700
11 - 15 Oct 2027	Sharm El Sheikh, Egypt	In person	£3,700
11 - 15 Oct 2027	Singapore	In person	£3,700
11 - 15 Oct 2027	Stockholm, Sweden	In person	£3,700
11 - 15 Oct 2027	Tokyo, Japan	In person	£3,700
11 - 15 Oct 2027	Toronto, Canada	In person	£3,700
11 - 15 Oct 2027	Tromso, Norway	In person	£3,700
11 - 15 Oct 2027	Vienna, Austria	In person	£3,700
11 - 15 Oct 2027	Zagreb, Croatia	In person	£3,700
11 - 15 Oct 2027	Zurich, Switzerland	In person	£3,700
11 - 15 Oct 2027	Online, Virtual	Online	£3,700

Certificate

Attendees receive a Certificate of Completion from Institute For Oil & Gas Training upon finishing the course.

The certificate is provided to attendees who meet the course attendance requirement and complete the programme as delivered by Institute For Oil & Gas Training.